

PAYROLL PREPARATIONS TAREE

CHARGES

EFFECTIVE 1st July 2008

No administration fees apply.

The following rates are a flat fee and do not include GST.

1 - 5 employees	\$ 33.50
6-10 employees	\$ 41.50
11-15 employees	\$ 49.00
16-20 employees	\$ 57.00
21 and over employees	\$ 2.80 per employee
Electronic Funds Transfer	\$ 0.50 per transaction
Delivery Fee - Local	\$ 7.50
Establishment Fee	Payroll Reconciliation for year to date figures and leave entitlements \$ 30.00 per hour.
PAYG Payment Summaries	\$ 1.50 per employee

Payroll Preparations invoices monthly on 7 day terms.

Find out more by contacting Ian Hoppe

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